

# Inkpen Parish Council

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I hereby give you notice that the ordinary meeting of Inkpen Parish Council is to be held

**Monday 9<sup>th</sup> March 2026 at 7:30pm in the Village Hall**

All members of the Council are hereby summoned to attend the Parish Council meeting.

Press and public welcome

## AGENDA

1. **To receive apologies for absence**
2. **To receive any Declarations of Interest**
3. **Planning**
  - 3.1 **Applications**

**26/00339/HOUSE** Chase End, Craven Road, Inkpen, Hungerford RG17 9DZ New Dormers in Roof, Single Storey Rear Extension.

**26/00354/HOUSE** Walbury View, Pottery Lane, Inkpen, Hungerford RG17 9QA conversion with a full-width flat roof dormer to the rear and installation of black weather board cladding to the front elevation.
  - 3.2 **Decisions**
  - 3.3 **To discuss planning applications received after the agenda has been published.**
4. **To confirm and sign the minutes of the meeting held on 12<sup>th</sup> January 2026**
5. **Matters Arising from the Minutes of the Meeting held on 12<sup>th</sup> January 2026**
  - 5.1 **Website issues** update
  - 5.2 **Bus Service in Inkpen** update
6. **Open Forum** To receive any questions, comments, or representations from the public. The meeting will be suspended for a maximum of 15 minutes. Each member of the public is limited to 5 minutes. No decisions can be made by the Council during public question time. After this period, the meeting will be resumed.
7. **Reports**
  - 7.1 Chair's Reports
  - 7.2 Clerk's Report
  - 7.3 District Councillor's Reports
8. **Correspondence**
  - 8.1 **Correspondence received after the agenda has been published.**
9. **Assertion 10 Compliance – Governance Policies, Website Hosting and Council Email To consider the Council's compliance with Assertion 10 of the Annual Governance and Accountability Return and to resolve:**
  - 9.1 To adopt the governance policies required to demonstrate compliance, including: Model Publication Scheme and Guide to Information (under the Freedom of Information Act 2000)
  - 9.2 Freedom of Information Policy
  - 9.3 Data Protection Policy
  - 9.4 Privacy Notice
  - 9.5 Records Retention Policy
  - 9.6 IT Policy
  - 9.7 Accessibility Statement
  - 9.8 To consider two quotations for the provision of a compliant Parish Council website and resolve whether to appoint a provider in order to meet statutory transparency and accessibility requirements.
  - 9.9 To resolve that the council change its current email set up to gov.uk email addresses.
10. **Inkpen Primary School sports field funding** To discuss and approve.

**Clerk to the Council Angela Boyce. Dated 3 March 2026** *A Boyce*