

PBank reconciliation – pro forma

Name of smaller authority **INKPEN PARISH COUNCIL**
County Area **BERKSHIRE**
Financial year ending 31 March 2023

Prepared by: **GLORIA KEENE (Clerk to Inkpen Parish Council/RFO)**
Date: **31.5.23**

Balance per bank statements as at 31 March 2023

Current Account	£	15,732.31	^	£
Reserve Account		5,082.60	^	
				<u>£20,814.91</u>
Petty cash float (if applicable)		NIL		
Less any unrepresented cheques at 31 March 2023				

Cheque No.	£	
1390	240.00	
1393	36.00	h
1395	14.25	
1396	46.49	
1397	36.00	
1398	134.27	
1399	625.00	^
1400	44.49	
1401	316.20	
1243	45.00	
1378	59.95	
		£1,597.65

Add any un-banked cash at 31 March 2022

NIL

Net balances as at 31 March 2022 (Box 8)

£ 19,217.26

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2022	£17,433.09	
Add: Receipts in the year	£14,022.25	
Less: payments in the year	£12,238.08	^
		<u>£19,217.26</u>

Closing Balance as per cash book (receipts and payments book) as at 31 March 2023 (must equal net balances above – Box 8)

Gloria Keene
Clerk to Inkpen Parish Council